



EUROPEAN COMMISSION

PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data.

Processing operation: Knowledge Centre for Bioeconomy – Community of Practice

Data Controller: European Commission, JRC Directorate D

Record reference: DPR-EC-09627

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1. Introduction

The European Commission (hereafter ‘the Commission’) is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation “Knowledge Centre for Bioeconomy – Community of Practice”, in particular, «*European Commission pilot project 'European Consumer Food Waste Forum*» undertaken by JRC Directorate D, «*Unit D.3 – Land resources*» is presented below.

2. Why and how do we process your personal data?

Purpose of the processing operation: JRC Directorate D collects and uses your personal information to bring together researchers, policymakers and other practitioners, with the aim of advancing and sharing available knowledge on Bioeconomy.

The Commission’s Knowledge Centre for Bioeconomy coordinates a Community of Practice on Bioeconomy, and in this context, the Knowledge Centre for Bioeconomy collects and uses personal data to invite independent external collaborators to participate to scientific seminars, workshops and other knowledge production and management activities on specific topics. Interested subjects are invited to express their interest with an application form via the EUSurvey portal. Relevant EC staff evaluate the applications according to the professional expertise in the specific topic, and invite selected applicants for collaboration. It is possible that some of that data are reproduced in the internal documents of JRC Units created during the selection process.

Your personal data will not be used for an automated decision-making including profiling.

3. On what legal ground(s) do we process your personal data

We process your personal data, because, according to Article 5(1) of Regulation (EU)2018/1725:

(a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body;

(b) processing is necessary for compliance with a legal obligation to which the controller is subject;

(c) processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract;

(d) the data subject has given consent to the processing of his or her personal data for one or more specific purposes;

Legal basis:

The data processing is considered lawful because it is necessary:

- For the performance of tasks carried out on the basis of the Financial Regulation and Implementing Rules;
- To ensure compliance of the Data Controller with the legal obligations stated in the Financial Regulation and Implementing Rules;
- To perform an administrative task before entering into contract with the data subject as described in points (a), (b) and (c) of art. 5 of Regulation 2018/1725.

In particular, the Knowledge Centre for Bioeconomy is explicitly foreseen in the Commission implementing decision of 4.6.2021 adopting the Joint Research Centre's work programme for 2021-2022 under Decision(EU) 2021/764 of the Council establishing the specific programme implementing Horizon Europe – the Framework Programme for Research and Innovation, and Council Regulation (Euratom) 2021/765 establishing the Research and Training Programme of the European Atomic Energy Community for the period 2021-2025 complementing Horizon Europe – the Framework Programme for Research and Innovation, Annex 1, section 1.5.2 "Sustainable and circular Bioeconomy for the European Green Deal"

We do not process **special categories of personal data**, therefore Article 10 of Regulation (EU) 2018/1725 does not apply.

4. Which personal data do we collect and further process?

In order to carry out this processing operation JRC Directorate D collects the following categories of personal data:

- Name;
- Function/job title;
- Contact details (for example, e-mail address, telephone number, mobile telephone number, postal address, organisation);
- Information for the evaluation of the application according to selection criteria or eligibility criteria (for example, expertise, technical skills and languages, educational background, professional experience, including details on current and past employment, publications, articles, and projects);
- Any other additional and relevant information that the applicants may share when responding to the call for expression of interest

The provision of personal data is not mandatory.

5. How long do we keep your personal data?

JRC Directorate D only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing, namely:

- Personal data of successful candidates: The data is kept as long as the data subject collaborates with JRC in his/her position based on the relevant appointment.
- Personal data of other candidates: The data is kept as long as JRC Knowledge Centre for Bioeconomy continues to work in support of research and innovation, or until the data subject requests to be deleted from the list.

The data retention period might change depending on the specific project. This will be indicated in the privacy statement created for each specific project. In these cases, the following sentence will need to be included:

The retention period applicable for this specific project: from the launch of the call until July 2023 (end of the project).

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored either on the servers of the European Commission. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to authorised staff according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

8. What are your rights and how can you exercise them?

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You have consented to provide your personal data to JRC Directorate D for the present processing operation. You can withdraw your consent at any time by notifying the Data Controller. The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller:

EC-Bioeconomy-KC@ec.europa.eu

- The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following Record reference: DPR-EC-09627- Knowledge Centre for Bioeconomy – Community of Practice