**User Travel and Subsistence Form**

|  |  |
| --- | --- |
| **Call ID number** |  |
| **Proposal full title** |  |
| **Proposal acronym** |  |
| **Research Infrastructure** |  |

|  |  |
| --- | --- |
| **Financial support?** | Yes/No |

If yes, please provide the following information:

**Short term stay**

|  |  |  |
| --- | --- | --- |
| **User Name[[1]](#footnote-1)** | **Position[[2]](#footnote-2)** | **Number of User Stay Days[[3]](#footnote-3)** |
| **User 1** |  |  |
| **User 2** |  |  |

*Repeat if necessary*

**Long term stay[[4]](#footnote-4)** *(complete if relevant)*

|  |  |  |
| --- | --- | --- |
| **User Name.** | **Position** | **Request for Long term stay?** |
| **User 1** |  | Yes/No |

*The information contained in this form is only indicative of the request of the Lead User for JRC support for the travel and subsistence of users visiting the JRC. At the proposal stage there is no commitment from the JRC in providing the requested support.*

*This form must be mailed to the functional mailbox of the research infrastructure as indicated in the call.*

1. The name of Users should be compatible with those appearing in the proposal form. [↑](#footnote-ref-1)
2. PhD student, Researcher, Professor, Technician, Other. [↑](#footnote-ref-2)
3. A User Stay Day is a day of physical presence of a User at the concerned Research Infrastructure for Access related to the User Access Project. A User Stay Day counts as a registered entry to the JRC site where the Research Infrastructure is located. [↑](#footnote-ref-3)
4. Long term stays are primarily for students. [↑](#footnote-ref-4)