**User Travel and Subsistence Form**

|  |  |
| --- | --- |
| **Call ID number** |  |
| **Proposal full title** |  |
| **Proposal acronym** |  |
| **Research Infrastructure** |  |

|  |  |
| --- | --- |
| **Financial support?** | Yes/No |

If yes, please provide the following information:

**Short term stay**

|  |  |  |
| --- | --- | --- |
| **User Name[[1]](#footnote-1)** | **Position[[2]](#footnote-2)** | **Number of User Stay Days[[3]](#footnote-3)** |
| **User 1** |  |  |
| **User 2** |  |  |

*Repeat if necessary*

**Long term stay[[4]](#footnote-4)** *(complete if relevant)*

|  |  |  |
| --- | --- | --- |
| **User Name.** | **Position** | **Number of months** |
| **User 1** |  |  |

*The information contained in this form is only indicative of the request of the Lead User for JRC support for the travel and subsistence of users visiting the JRC. At the proposal stage there is no commitment from the JRC in providing the requested support. The actual support given by the JRC will depend on the available budget and the needs of the User Access Project.*

*This form must be mailed to the functional mailbox of the research infrastructure as indicated in the call.*

1. The name of Users should be compatible with those appearing in the Proposal Form. [↑](#footnote-ref-1)
2. PhD student, Researcher, Professor, Technician, Other. [↑](#footnote-ref-2)
3. A User Stay Day is a day of physical presence of a User at the concerned Research Infrastructure for Access related to the User Access Project. A User Stay Day counts as a registered entry to the JRC site where the Research Infrastructure is located. [↑](#footnote-ref-3)
4. Long term stays are primarily for students and have a duration of at least 1 month up to a maximum of 9 months. [↑](#footnote-ref-4)